



OWOSSO HISTORICAL COMMISSION

August 11, 2025, at 6:00 p.m. at Owosso City Hall

Call to order:

Roll Call

Present:

Absent:

Agenda and Minutes:

Motion to approve July 14, 2025, minutes

Motion to approve August 11, 2025, agenda

Agenda Items:

Cabinets for air conditioning units

Painting Purchase

Committee Reports

Building and Grounds Committee: (Castle roof, windows, and stucco)

Historic Appreciation Committee:

Home Tour Committee:

Educating our Youth Committee:

Financial Report

Revenue and Expense Report by A. Fuller

Castle Financial Report by D. Grace

Public Comment

Commissioner Comment

Next Meeting: Monday, September 8, 2025

Adjourn



OWOSSO HISTORICAL COMMISSION
THE CURWOOD COLLECTION

Regular Meeting of the Owosso Historical Commission

Minutes of July 14, 2025 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chairman Lance Little

MEMBERS PRESENT: Commissioners Elaine Greenway, Bill Moull, Christopher Owens, Steven Teich, and Vice Chair Adams

MEMBERS ABSENT: Robert Hooper

CHAIRMAN LITTLE CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES – June 9, 2025

Motion by Commissioner Moull to approve the minutes as presented, supported by Commissioner Greenway.

Approved by voice vote

APPROVE AGENDA – July 14, 2025

Motion by Commissioner Teich to approve the agenda as presented, supported by Commissioner Owens.

Approved by voice vote

ITEMS OF BUSINESS

Moonlight Market and ArtWalk: The Commission discussed having the Castle and Comstock Cabin open for these events, along with the SAC art event in August.

COMMITTEE REPORTS

Building and Grounds Committee: Commissioner Owens reported that he will be repairing the window soon, air conditioning works, and the committee is working on the roof issue.

Historic Appreciation Committee: will meet at the Castle August 11.

The Home Tour Committee: Elaine announced that the newest house to sign up for the tour is on Summit St.

Educating our Youth Committee: Meets in September

FINANCIAL REPORTS:

Amy Fuller reviewed the Commission's revenue and expense report.

Denice Grace reported on the June numbers for Curwood Castle.

PUBLIC COMMENT PERIOD: None

COMMISSIONER COMMENTS

Commissioner Owens shared excitement for the moonlight market events and the free concert series.

Commissioner Greenway discussed wanting to work on the kitchen at the Castle

NEXT MEETING: Monday, August 11, 2025, 6:00 p.m.

ADJOURNMENT

Chairman Little adjourned the meeting at 6:27 p.m.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

8/3/25

JP Kulhanek and Sons

Construction LLC

2800 N Byron Rd
Lennon MI, 48449
(989) 277-6822

Location: Curwood Castle Cabinets

Scope of Work: Install 2 cabinets over VRF units in the Curwood Castle. Match stain color as close as possible to existing woodwork. Remove and replace 10 new doors on North cabinets.

Estimate Total: \$4975

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH	07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 297 - HISTORICAL FUND							
Revenues							
Dept 000 - REVENUE							
297-000-643.000	SALES	3,000.00	1,766.00	1,766.00		1,234.00	58.87
297-000-665.000	INTEREST INCOME	10,000.00	519.80	519.80		9,480.20	5.20
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,000.00	0.00	0.00		1,000.00	0.00
297-000-674.100	PRIVATE DONATIONS	19,000.00	1,713.00	1,713.00		17,287.00	9.02
297-000-699.101	TRANFERS FROM GENERAL FUND	21,500.00	0.00	0.00		21,500.00	0.00
Total Dept 000 - REVENUE		54,500.00	3,998.80	3,998.80		50,501.20	7.34
TOTAL REVENUES		54,500.00	3,998.80	3,998.80		50,501.20	7.34
Expenditures							
Dept 797 - HISTORICAL COMMISSION							
297-797-702.200	WAGES	19,500.00	1,293.41	1,293.41		18,206.59	6.63
297-797-715.000	SOCIAL SECURITY (FICA)	1,492.00	98.94	98.94		1,393.06	6.63
297-797-717.000	UNEMPLOYMENT INSURANCE	20.00	0.00	0.00		20.00	0.00
297-797-719.000	WORKERS' COMPENSATION	51.00	3.02	3.02		47.98	5.92
297-797-728.000	OPERATING SUPPLIES	200.00	0.00	0.00		200.00	0.00
297-797-729.000	FINANCIAL INSTITUTION FEES	1,200.00	59.85	59.85		1,140.15	4.99
297-797-810.000	INSURANCE & BONDS	3,172.00	0.00	0.00		3,172.00	0.00
297-797-818.500	AUDIT	608.00	0.00	0.00		608.00	0.00
297-797-930.000	BUILDING MAINTENANCE	2,400.00	0.00	0.00		2,400.00	0.00
297-797-961.000	MISCELLANEOUS	1,000.00	0.00	0.00		1,000.00	0.00
Total Dept 797 - HISTORICAL COMMISSION		29,643.00	1,455.22	1,455.22		28,187.78	4.91
Dept 798 - CASTLE							
297-798-702.200	WAGES	0.00	114.44	114.44		(114.44)	100.00
297-798-715.000	SOCIAL SECURITY (FICA)	0.00	8.74	8.74		(8.74)	100.00
297-798-718.200	SOCIAL SECURITY (FICA)	0.00	5.94	5.94		(5.94)	100.00
297-798-719.000	WORKERS' COMPENSATION	0.00	4.37	4.37		(4.37)	100.00
297-798-728.000	OPERATING SUPPLIES	5,000.00	0.00	0.00		5,000.00	0.00
297-798-920.000	UTILITIES	5,425.00	0.00	0.00		5,425.00	0.00
297-798-930.000	BUILDING MAINTENANCE	10,000.00	0.00	0.00		10,000.00	0.00
297-798-940.000	EQUIPMENT RENTAL - BUILDING MAINTENANCE	1,000.00	0.00	0.00		1,000.00	0.00
Total Dept 798 - CASTLE		21,425.00	133.49	133.49		21,291.51	0.62
Dept 800 - COMSTOCK/WOODARD							
297-800-930.000	BUILDING MAINTENANCE	3,000.00	0.00	0.00		3,000.00	0.00
Total Dept 800 - COMSTOCK/WOODARD		3,000.00	0.00	0.00		3,000.00	0.00
TOTAL EXPENDITURES		54,068.00	1,588.71	1,588.71		52,479.29	2.94
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		54,500.00	3,998.80	3,998.80		50,501.20	7.34

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH	07/31/2025	NORMAL	BALANCE	
Fund 297 - HISTORICAL FUND								
TOTAL EXPENDITURES		54,068.00	1,588.71		1,588.71		52,479.29	2.94
NET OF REVENUES & EXPENDITURES		432.00	2,410.09		2,410.09		(1,978.09)	557.89

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2024 TO 08/08/2025
FUND: 297
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 08/08/2025
297	HISTORICAL FUND	58,420.25	722,906.72	608,285.69	173,041.28

July 2015 - 2025 Curwood Castle Monthly Comparison Report

	adults	children	Total Visitors	admissions	gift shop	donations	totals
2015	810	97	907	\$2,092.00	\$451.50	\$35.50	\$2,579.00
2016	308	116	424	\$1,613.00	\$333.00	\$70.00	\$2,016.00
2017	491	222	713	\$2,038.00	\$553.00	\$113.00	\$2,704.00
2018	535	174	709	\$2,472.00	\$626.00	\$0.00	\$3,098.00
2019	392	70	462	\$1,612.00	\$326.00	\$81.00	\$2,019.00
2020							
2021	456	134	590	\$2,344.00	\$975.00	\$193.00	\$3,512.00
2022	404	137	541	\$2,333.00	\$462.00	\$175.00	\$2,970.00
2023	474	177	651	\$2,766.00	\$455.00	\$140.00	\$3,361.00
2024	408	152	560	\$2,353.00	\$667.00		\$3,020.00
2025	600	211	811	\$2,994.00	\$769.00	\$1.00	\$3,764.00

Curwood Castle Financial Report - July 2025

			Cash		Square			
Date	Adults	Kids	Admits	Gift Shop	Admits	Gift Shop	Donations	Totals
7/1/2025	24	6	\$62.00	\$10.00	\$70.00	\$15.00		
7/2/2025	21	7	\$92.00	\$81.00	\$27.00	\$24.00	\$1.00	
7/3/2025	12	7	\$48.00	\$6.00	\$26.00			
7/4/2025								
7/5/2025	27		\$65.00		\$70.00	\$42.00		
7/6/2025	14	5	\$32.00		\$48.00	\$5.00		
7/7/2025								
7/8/2025	21	5	\$60.00	\$19.00	\$55.00			
7/9/2025	15	4	\$40.00	\$9.00	\$43.00	\$10.00		
7/10/2025	43	27	\$138.00		\$43.00			
7/11/2025	16	5	\$46.00		\$44.00	\$42.00		
7/12/2025	21	6	\$87.00	\$5.00	\$30.00			
7/13/2025	17	8	\$68.00	\$60.00	\$33.00			
7/14/2025								
7/15/2025	18	5	\$59.00		\$41.00	\$61.00		
7/16/2025	19	3	\$91.00	\$3.00	\$10.00	\$15.00		
7/17/2025	63	42	\$143.00		\$41.00			
7/18/2025	16	3	\$66.00		\$20.00	\$12.00		
7/19/2025	35	11	\$100.00		\$97.00	\$65.00		
7/20/2025	11	6	\$59.00	\$12.00	\$11.00			
7/21/2025								
7/22/2025	27	11	\$124.00	\$53.00	\$33.00	\$59.00		
7/23/2025	13	4	\$63.00	\$32.00	\$10.00	\$29.00		
7/24/2025	9		\$45.00	\$5.00				
7/25/2025	11	1	\$27.00	\$2.00	\$32.00			
7/26/2025	33	7	\$152.00	\$20.00	\$27.00	\$24.00		
7/27/2025	28	11	\$68.00		\$94.00	\$24.00		
7/28/2025								
7/29/2025	18	1	\$60.00	\$15.00	\$32.00	\$5.00		
7/30/2025	18	5	\$72.00	\$3.00	\$28.00			
7/31/2025	50	21	\$141.00		\$21.00	\$4.00		
Cash Total			\$2,008.00	\$333.00			\$1.00	\$2,342.00
Credit Total					\$986.00	\$436.00		\$1,422.00
Totals	600	211						\$3,764.00

July 2025 Curwood Castle Gift Shop Report

Item	Price	# Sold	Square	Cash
Blueprint T-shirt Child L	\$15.00			
New Castle T-Shirt - Adult S	\$15.00	2	\$30.00	
New Castle T-Shirt - Adult M	\$15.00	2	\$30.00	
New Castle T-Shirt - Adult Large	\$15.00	4	\$60.00	
New Castle T-Shirt - Adult X Large	\$15.00	2	\$15.00	\$15.00
New Castle T-Shirt - Adult 2XL	\$17.00			
New Castle T-Shirt - Adult 3XL - 5 XL	\$17.00			
Book- Bear - reprint	\$12.00	6	\$12.00	\$60.00
Book - Kazan - Reprint	\$12.00			
Books -Vintage	\$12-\$20	11	\$128.00	\$12.00
Book -My Adventure to Curwood Castle	\$10.00	2	\$10.00	\$10.00
Book - Mystery at Curwood Castle	\$10.00	2	\$10.00	\$10.00
Curwood Castle Ornament	\$10.00	1	\$10.00	
Curwood Castle Glass Block	\$10.00	1		\$10.00
Coaster - Curwood Statue	\$4.00			
Souvenir Book - Gray	\$5.00	16	\$35.00	\$45.00
Glasses - Comstock Cabin	\$5.00			
Glasses - Curwood Home	\$5.00			
Glasses - Gould House	\$5.00	1		\$5.00
DVD - The Bear	\$20.00			
Postcards	\$1 / \$5	7		\$7.00
Curwood Castle Teddy Bear	\$10.00	9	\$50.00	\$40.00
Mary Anderson Watercolor print	\$10.00			
Richard Harsh Curwood Castle Park Drawing	\$10.00			
Castle magnets	\$5.00	21	\$10.00	\$95.00
stickers	\$2.00	31	\$36.00	\$24.00
TOTALS			\$436.00	\$333.00